

## THE IARS INTERNATIONAL INSTITUTE

### Youth Empowerment & Innovation Project (YEIP) Associate

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#### About us

The [IARS International Institute](#) is one of the world's leading user-led NGOs with an international mission to give everyone a chance to forge a safer, fairer and more inclusive society. We achieve our charitable aims by producing evidence-based solutions to current social problems, sharing best practice and by supporting young people and the community to shape decision making. We are recognised as a leader in creating new knowledge and forming public and expert opinion.

- *By empowering marginalised individuals of our society through accredited training, educational programmes, mentoring and one-to-one support;*
- *By acting as an international network of NGOs bringing together people and ideas to share best practice and engage in debates on current social problems*
- *By carrying out [action research](#) and [evaluation](#) that is independent, credible, peer-reviewed, user-led, focused and current*
- *By supporting individuals and grass roots organisations to carry out their own initiatives to shape decision-making and society, and by helping them to [maximise their social impact](#)*
- *By being an authoritative, independent and evidence-based voice on current social policy matters.*

Led by its founder and Director, Professor [Dr. Theo Gavrielides](#) and staffed with a dedicated team of [experts, interns and volunteers](#), the IARS International Institute is known for its user-led robust, independent, evidence-based approach to solving current social problems. We are acknowledged internationally for our expertise in justice, equality and youth. We have delivered [projects](#) in areas such as restorative justice, rehabilitation, human rights and inclusion, citizenship, public services and user-led research evaluation.

IARS is guided by its [three founding values](#).

#### The IARS Associate Scheme

In July 2018, we launched a new Membership Plan, which invites our [Platinum Members](#) to join our [Associates Scheme](#) in order to enable us to develop close relationships with like-minded experts who are able to provide services to IARS on a consultancy basis. Applicants will need to be IARS members or commit to joining IARS at the interview stage.

#### Who we are looking for

We are looking for an ambitious Associate with experience in action research methods and with an interest in devising training tools for delivery in schools, universities, youth offending institutions and online. This is a key role that will work directly with the Director on IARS' [Youth Empowerment & Innovation Project](#), which aims to test new models for tackling youth violent radicalisation and marginalisation.



## The Role, the application process and our offer

The post is offered on a consultancy basis via our [Associates' Scheme](#). To apply follow [this link](#)  
Our offer includes:

- 12 month consultancy contract (renewable and extendable depending on funding).
- £100 per day for 2 days (14 hours) per week. (Travel, subsistence and other expenses will be covered separately and with advance agreement with IARS).
- CPD accredited online and face-to-face training on research methods etc.
- Fully funded bursaries to travel abroad, and across the UK.
- Excellent networking opportunities internationally including working in partnership with 18 organisations and governments from 8 European countries.
- Work directly with IARS' Founder [Professor Gavrielides](#).

The hours can be worked remotely and flexibly during the week, but we would like our Associate to spend at least 3 days per month at our office in central London.

## Key tasks

### 1. Building and Testing the YEIP Toolkit

- Lead on the analysis of the YEIP Evidence Base research, liaising with international partners to produce a final report;
- Construct the YEIP “prevent” model – a toolkit to support (a) LEAs and practitioners and (b) policy makers
- Create and produce training materials to teach those delivering the toolkit how to use it.

### 2. Field Trials – Qualitative Research

- Undertake fieldwork in four environments; schools, universities, youth offending institutes and online, to determine the efficacy of the YEIP toolkit;
- Liaise with European partners to ensure consistency of approach and delivery for the field work;
- Produce a UK national report to be published as part of an eBook, liaising with partners directly to ensure they deliver their national chapters.

### 3. Communication and Dissemination

- Create articles, blogs and promotional text as required to use in the promotion of the YEIP project as required within the communications and exploitation strategy;
- Attend and speak at the YEIP International closing conference.
- Keep the YEIP website and social media up to date.
- Work with IARS young people to prepare short videos to promote the project and its results as well as fliers and other publications.

### 4. Quality Assurance and Ethical Proofing

- Ensure that the project is evaluated in line with the evaluation plan;
- Produce written project reports as needed (specifically at months 24 and 36) detailing the findings of the internal evaluation for release to partners and the EU;



- Ensure that ethical approval is gained where required by the production and submission of ethics approval forms to the IARS ethics committee.

**5. Management and Coordination**

- Attend meetings of the Project Steering Group, both face to face (internationally) and by internet conference;
- Produce technical reports on a 6 monthly basis;
- Produce technical reports for the executive agency for submission on 28<sup>th</sup> February each year;
- Support partners to deliver their project outputs in line with the project plan.

**6. Other**

- To undertake all tasks respecting IARS Equality and Diversity Policy as well as its founding values;
- To comply with the IARS Handbook and European Commission's grant agreement;
- To attend and participate in internal IARS meetings including staff meetings;
- To work co-operatively with other IARS staff and Board members;
- To attend relevant training in order to fulfil the requirements of the job;
- To co-operate in the formulation of and development of systems for monitoring and evaluating the work of IARS;
- To treat with confidentiality any information about IARS members, users, staff and research that could be deemed as personal, private or sensitive;
- To undertake any other reasonable duties as required by the Director.